



**Office of the Medical Superintendent**  
**Employee State Insurance Hospital**  
**Basaidarapur, Ring Road, New Delhi – 110015**

**REPORT ON SWACHHTA PAKHWADA 2021**

**(1<sup>st</sup> November 2021 TO 15<sup>th</sup> November 2021)**

Date wise activities to be undertaken during Pakhwada area were as under :

| S.No. | Date       | Task / Activities to be undertaken   | Department concerned           |
|-------|------------|--|--------------------------------|
| 1     | 01-11-2021 | Illumination of all building & taking pledge   | Care Taker                     |
| 2     | 02-11-2021 | Plantation of trees in premises having green area /lawn.   | JE / ARM Agency                |
| 3     | 03-11-2021 | Special Cleaning of all over head water tank and underground tank water cooler /ROs etc.   | JE / ARM Agency                |
| 4     | 05-11-2021 | Placing of dustbin at all suitable locations as well as arrangement for safe disposal of garbage.  | Care Taker / House Keeping     |
| 5     | 06-11-2021 | Organization of Seminar and workshops on hygiene/ sanitization in the office premises. Preferably by associating an NGOs.                                    | DNS                            |
| 6     | 08-11-2021 | Cleaning/ servicing of all electric and electronic items including fans, photocopiers machines, computers, printer etc.                                      | ARM Agency                     |
| 7     | 09-11-2021 | Improvement of internal ambience of the building by providing flower / non flowering plants placing of sanitizers in wards and common areas.                 | ARM Agency                     |
| 8     | 10-11-2021 | Seminar and workshops on hygiene/ sanitization in the industrial areas having significant number of Insured persons.   | Branch / Units / Head/ HODs    |
| 9     | 11-11-2021 | Social workers, Union/ state Ministers, MPs/ MLAs & other dignitaries may be involved so as to spread awareness. Media coverage may encourage also.          | Administration                 |
| 10    | 12-11-2021 | New innovative ideas/ programmes/ schemes may be introduced which may later on, be incorporated as permanent mechanism for sustainability of swachhta drive. | General Branch / House Keeping |
| 11    | 13-11-2021 | Curbing Single Use Plastics (SUP), discourage use of plastic, promotion of environment friendly material in storage of items.                                |                                |
| 12    | 15-11-2021 | Review all cleanliness activities under taken during the pakhwada and closing ceremony.  | Administration                 |

**SWACHHTA IS NOT ONE DAY AND ONE MAN TASK: IT'S A TEAM EFFORT AND A CONTINOUS JOURNEY .....**

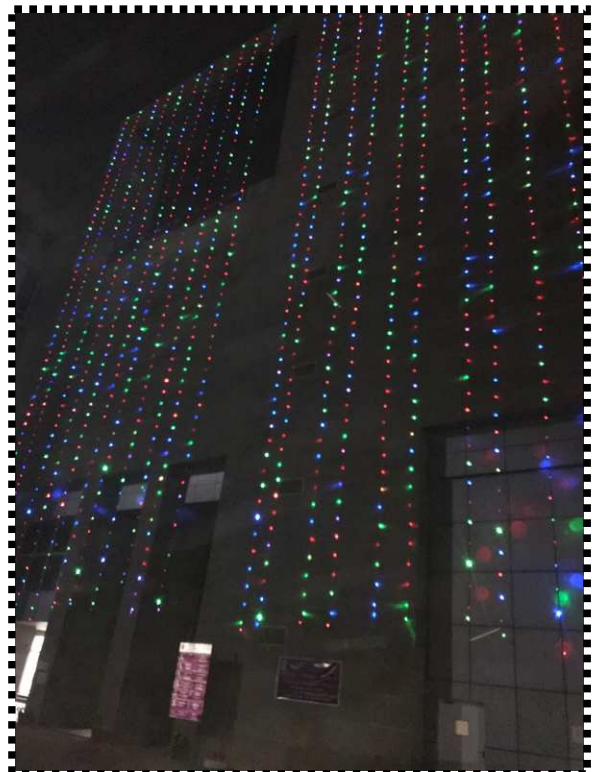
**Swachhta Pakhwada Journey for 01<sup>st</sup> November 2021 to 15<sup>th</sup> November 2021 In ESIC Hospital, Basaidarapur is as follows :**

**Day 1: 01-11-21**

**(Illumination Of building & taking Swachhta Pledge ).**

The starting of the swachhta pakhwada was marked in illumination of the hospital building.

On First day we illuminated our Hospital Building and also on the same day Swachhta Pledge was taken by Senior Officers, Staff, HODs, Doctors, Administrative members in the presence of Dr. Deepika Govil (Medical Superintendent). Simultaneously in other department, where everbody took Oath to dedicate time for activities of Swachhta Pakhwada and also to educate the others about the same.



## ILLUMINATION OF BUILDING

**Pledge Taken at Different Locations :**

**Doctors, Senior Officers ,Administration Staff , DNSs, Nursing Officer & Paramedical Staffs took pledge in presence of Dr. Deepika Govil (Medical Superintendent).**





Day 2: 02-11-2021

## Plantation of trees in premises having green area /lawn.

New trees plantations were carried out by dignitaries in the Outer Premises. Along with plantation, old existing plants were also trimmed and watering respectively. Simultaneously we fertilized all plants.



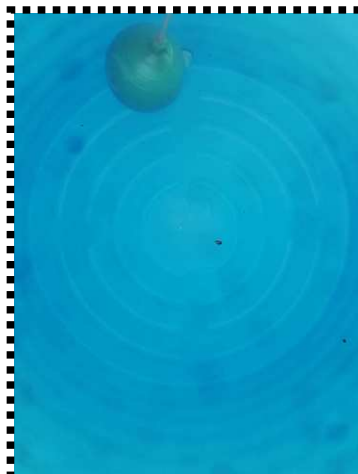




**Tree Plantation in Premises**

Day 3: 03-11-21

Special Cleaning of all over head water tank and water cooler /RO etc.





Day 4: 05-11-2021

**Placing of dustbin at all suitable locations as well as arrangement for safe disposal of garbage.**

Dustbin were Placed In all the suitable locations ad existing dustbin which were broken were replaced with new ones.



**(DUSTBIN PLACEMENT IN ALL OVER THE PREMISES )**





Day 5: 06-11-2021

Seminar and workshops on hygiene/ sanitization in the office premises.



Day 6: 08-11-21

Cleaning/ servicing of all electric and electronic items including fans, photocopiers machines, computers, printer, tube lights, AC diffusers etc.



CLEANING OF ELECTRONIS APPLIANCES AND AC DUCTS



CLEANING OF AHU, DIFFUSERS, & FANS AT DIFFERENT LOCATIONS



Day 7: 11-05-21

Improvement of internal ambience of the building by providing flower / non flowering plants placing of sanitize in wards and common area.



Day 10: 12-11-2021

**New innovative ideas/ programmes/ schemes may be introduced which may later on, be incorporated as permanent mechanism for sustainability of swachhta drive.**

- Feedback is being regularly collected from inpatients/IPs and action being taken on the feedback shared to improve the cleanliness and sustain Swachhta.
- SUPPORT MECHANISM TO SUSTAIN SWCHHTA PERMANENT: we paste Signages, posters, in all over places in our premises to create awareness.



**SIGNAGES USED AS PERMANENT MECHANISM TO SUSTAIN CLEANLINESS**



**PLAY ACTIVITY PERFORMED TO ENCOURAGE IPs & OUR HOSPITAL STAFF TO MAINTAINED SWACHHTA**







ESI HOSPITAL  
BASAIDARAPUR

स्वच्छता  
पखवाडा

# SWACHTA PAKHWARA

12 NOVEMBER 2021 @ 10:30 AM

VENUE- PAEDIATRICS OPD

All Doctors, Nursing & Paramedical Staff are invited

THEME: MAINTAIN CLEANLINESS TO GAIN HEALTH AND HAPPINESS

1. PAINTING & POSTER MAKING
2. ART & CRAFT FROM WASTE MATERIAL
3. POETRY (HINDI AND ENGLISH)
4. SKIT
5. QUIZ ON BMW



PAINTING & POSTER MAKING



ART & CRAFT FROM WASTE MATERIAL





**POETRY (HINDI & ENGLISH)**



**SKIT PLAYED ON SWACHHTA PAKHWADA**



**QUIZ ON BIO MEDICAL WASTE (BMW)**



Day 11: 13-11-2021:

Curbing Single Use Plastics (SUP), discourage use of plastic, promotion of environment friendly material in storage of items.



**DISTRIBUTION OF JUTE BAG TO ENCOURAGE PEOPLE TO STOP SINGLE USE PLASTIC**



**Day 12: 15-11-2021**

**Review of all cleanliness activities and closing function**

- Review round was carried out by higher Officials.
- Housekeeping staffs were instructed to upkeep the cleanliness as done during the Pakhwada.

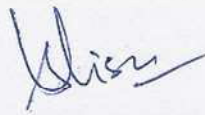
The Swachhta Pakhwada 1<sup>ST</sup> – 15<sup>TH</sup> November 2021 was successfully completed with the activities listed in the office orders with the help of our competent authorities, Administration staff, HODs and Doctors of various departments, Nursing Staff, Security staff and special emphasis on the house keeping Team who supported the Pakhwada as much as possible.

Thank You

*Whether the Sun Shines Or Storm Comes Or Its Rain..  
Cleaning India Should Be our Only AIM .....*

  
Hospital Managers:

  
Dy. Director (General)

  
Addl. Medical Superintendent

ESIC Model Hospital Basaidarapur  
New Delhi  
110015